

Hope House Community Hospice

39th Annual Meeting

September 28, 2022@ 6:00pm
via Zoom

MINUTES

Present:

Sandy Sheridan (Chair), Janice Lee, Michael White, Nicki Auclair, Heidi Bonner (recorder), Andrew Hsi, Laurie Calvert, Pat Richards, Sheila Darnowski, Shelley Altman, Doris Walter

All materials for the 2022 AGM are posted online and made available to all attendees via email. Including: minutes of 2021 AGM, agenda of 2022 AGM, slate of officers, Annual Report and audited financials for the 2021-2022 fiscal year.

1. Welcome and Call to Order:

The meeting was called to order at 6:11pm. Sandy Sheridan welcomed all attending via Zoom to the 39th Annual General Meeting. Sandy introduced the staff. Sandy thanked the staff for their work over the last year. Sandy explained the virtual processes being used such as using of the chat window for questions and electronic polling for motions. Attendees were advised that audited statements and Annual Report are available on the website. A review of the agenda had no additions.

2. Adoption of the Agenda:

Sandy proposed the motion:

Motion #1: BE IT RESOLVED THAT THE AGENDA OF THE 39TH ANNUAL GENERAL MEETING BE ADOPTED AS CIRCULATED

Moved: Michael White Seconded: Andrew Hsi

Motion carried

3. Approval of the Minutes of September 15, 2021:

There were no changes to the minutes as published. Sandy proposed the motion:

Motion#2: BE IT RESOLVED THAT THE MINUTES OF THE 38TH ANNUAL GENERAL MEETING, HELD SEPTEMBER 15, 2022 BE APPROVED AS CIRCULATED

Moved: Andrew Hsi Seconded: Shelley Altman

Motion carried

4. Presentation of the Annual Report:

Sandy Sheridan commented on the high quality of the Annual Report and encouraged attendees to review the report in more details. The annual report provides a detailed summary of the past year's accomplishments, highlights client service numbers; involvement in community groups, programs and services and acknowledgement of donors.

5. Treasurer's Report:

Andrew Hsi provided a summary based on the audited financials for the 2021-2022 fiscal year. He summarized the Treasurer's Report from the 2021-2022 Annual Report. Andrew proposed the motion:

Motion #3: BE IT RESOLVED THAT THE AUDITED STATEMENTS FOR THE 2021-2022 FISCAL YEAR BE ACCEPTED AS CIRCULATED

Moved: Michael White

Seconded: Janice Lee

Motion carried

6. Appointment of the Auditor

Andrew Hsi then proposed a motion to reappoint the auditors Hogg, Shain & Scheck for the financial year 2022-2023.

Motion #4: BE IT RESOLVED THAT HOGG, SHAIN & SCHECK BE APPOINTED AS AUDITORS FOR THE 2022-2023 FISCAL YEAR AND THAT THE BOARD OF DIRECTORS SHALL DETERMINE REMUNERATION OF THE AUDITORS

Moved: Shelley Altman

Seconded: Michael White

Motion carried

7. Presentation and Election of the Directors.

Sandy introduced the slate of directors. Board members were called individually over Zoom to be recognized. Sandy then presented the slate of Directors for the year 2022-2023 and proposed a motion.

Motion #5: BE IT RESOLVED THAT THE SLATE OF DIRECTORS AS PRESENTED FOR THE 2022-2023 FISCAL YEAR BE APPROVED

Moved: Andrew Hsi

Seconded: Janice Lee

Motion carried

8. Adjournment

Sandy proposed the motion to close the meeting after thanking attendees to remain

Motion #6: BE IT REVOLVED THAT THE 39TH ANNUAL GENERAL MEETING OF HOPE HOUSE COMMUNITY HOSPICE BE ADJOURNED

Moved: Janice Lee

Seconded: Sheila Darnowski

Motion carried

Meeting was adjourned at 6:39pm